



**NACC ANNUAL GENERAL MEETING**  
**HELD AT THE HILTON BLACKPOOL ON**  
**9th SEPTEMBER 2009**

**Present:**

Era Varellas  
 Karen Oliver  
 Ferri Fassihi  
 Carol Harris  
 Sharon Penn  
 Jacqlyn Spence  
 Graham Russell

Derek Johnson  
 Roger Kellow  
 Kerry Severn  
 Joan Hynd  
 Ian Taylor  
 Rod McLeod  
 Mark Ellis

Ros Speight  
 Neel Radia  
 Michael Thompson  
 Robert Beveridge  
 Joyce Gordon  
 Nigel Quince  
 Vivien Rose

**Apologies:**

Sylvie Babout  
 Professor P J Moynihan  
 Shona Strachan  
 Jenny Bickerton  
 David Lamacraft  
 Allan McDonald  
 Sue Shutt

Chris Jackson  
 Jan Royle  
 Barbara Margetts  
 Simon Ellis  
 John Lunnun  
 Henry Phillips  
 Ruth Heslop

Rachel Skinner  
 Sheila Mingay-Sales  
 Roger Bayliss  
 Cheryl Stocks  
 Lorna Muir  
 Diane Johnson  
 Jane Myers

**Proxy Votes: 17 Received**

		Action
1	<p><b><u>Minutes of Last Meeting on 11<sup>th</sup> September 2008</u></b></p> <p>Agreed.</p>	
2	<p><b><u>Matters Arising</u></b></p> <p>None.</p>	
3	<p><b><u>Report of National Chairman</u></b></p> <p>The National Chair circulated her report and it is as follows:</p> <p><b>Meetings</b></p> <p>I attended an Institute of Hospitality meeting with Philippe Rossiter – at the Institute of Directors in Piccadilly London.</p>	

I met with Waterside Communications regarding marketing and publicity for the NACC in general and during the lead up to Community Meals on Wheels Week.

I have also attended the Independent Care Group Board Meeting at New Earswick, York.

I visited the South East Region at their Weybridge meeting and the North's meeting in Widnes.

We launched Community Meals on Wheels in Ballater, Scotland with the Duchess of Cornwall and Apetito and then attended the Midland's Community Meals on Wheels Day at Leicester Race Course.

I then supported the NACC's Nutrition Kitchen at the Care Show in Birmingham and spoke on both days at the BAPEN Conference in Harrogate.

The 14<sup>th</sup> November saw me at the Independent Care Group Great North Awards followed swiftly on 17<sup>th</sup> November 2008 at the Dorset Conference – An Appetite for Ageing. November was also the month I attended the Birmingham Care Show and apetito's lunch at the Hilton in London re BFFF.

I attended the Dignity Champions Conference in London and in December a meeting with Water UK. I also attended Scotland's Regional Meeting.

I attended the ICG Board Meeting and was a guest speaker at the NPSA Forum in Cambridge.

I visited the Midlands Regional Meeting in Chesterfield, the Northern Regional Meeting in Leeds, the Bournemouth Care Show and Cost Sector Dinner in London. The following morning I met with Dr. Lisa Wilson – International Longevity Centre regarding our Community Meals Campaign. We discussed a possible venue and working group to assist with a meeting with central government, commissioners etc. I then met with apetito regarding this Community Meals Summit.

I then went to York to the ICG AGM and Board meeting and Glasgow for the HCA Conference.

I attended various meetings, held discussions both face to face and via emails and produced work with BAPEN/EROSH/GNASH for the Good Practice Guide on Nutrition and the training seminars in support of this guidance.

I met the WRVS in London regarding sponsorship and CMOW. London also saw me meeting Baroness Greengross regarding a new committee on Hydration and the launch of the Good Practice Guide I mentioned earlier at the House of Commons with Paul Burstow MP.

Harrogate and I was at the Northern Regions Care Cook 'cook-off'; Nottingham the Midlands' Regional Meeting; Manchester the Northern Region's Meeting and the Welsh Regional Meeting in Cardiff.

I was a guest Institute of Hospitality Annual Lunch in London and a guest speaker at the HCA Meeting at Great Ormond Street also met Lisa Wilson again at the ILC.

We held a National Executive in London and I met again with Lisa Wilson and Graham Russell – apetito at the ILC.

I attended the next Northern Regional Meeting was a guest at LACA and attended our National Care Cook Competition in Birmingham. We held our next National Executive in Nottingham.

### **Publicity**

I have been interviewed by the Caring Times Magazine and Caterer and Hotelkeeper.

I have produced/promoted articles in Caring Business; Cost Sector Magazine; Caring UK; the Independent Care Group newsletter and we appeared in Hello magazine.

As an association we have had publicity in various newspapers and publications regarding CMOW; for example the Harrogate Advertiser And Yorkshire Post.

I produced a 2000 word article for Residential and Nursing Times; articles for Stir it Up; a 600 word article for the Westminster Food and Nutrition Forum Seminar and an article for the LACA Handbook.

## **4 Approval of the Association's Annual Audited Accounts**

The National Treasurer circulated copies of the annual audited accounts to the meeting and explained that they covered the accounts for the year ending June 30<sup>th</sup> 2009. She continued by drawing attention to certain elements as follows:

### **Expenditure**

Travelling has seen an increase but only by £200 against last year, reflecting the considerable increase in the number of meetings, events and forums member have travelled to on behalf of the Association.

£1,000 has been saved on postage - this reflects work with McCullough Moore to maximise the use of email as the preferred method of communication.

Meeting and event expenses have risen by £2,000 owing to the additional events the Association has actively participated in. Examples

are Dignity in Care and the National Patient Safety Agency workshops.

Printing and stationery costs have risen by £1,200 – this due to the production of the Care Cook Brochures.

Secretarial Services are £7,000 down due to payment terms with McCullough Moore. The Contract and payment terms will be under review in October this year.

Publicity expenses have increased in line with the added number of press releases we have produced to cover all the events we have participated in.

### **Income**

Sponsorship. This budget line is empty for three reasons:-

Firstly sponsorship for conference 2008 is included in the conference income, secondly sponsorship for Care Cook 2008 went into the accounts for 2007-08. Thirdly sponsorship for Care Cook 2009 will be included into the account for 2009-10.

We have generated over £8K income on publications.

Questions – None.

The National Treasurers suggested to member that should they have subsequent questions they should email her.

The meeting was then asked to agree the accounts.

Proposed – Dave Barker  
 Seconded – Tim Watkins  
 Agreed – All Agreed.

### **Ratification of the appointment of the Auditors**

The National Treasurers asked that HPH again be appointed as auditors for the forthcoming year.

Proposed – Roger Kellow  
 Seconded – Angela Elkholy  
 Agreed – All agreed.

### **Confirmation of National Officer Posts**

The National Secretary confirmed to the meeting the results of the election for National Chair and National Secretary.

National Chair – Derek Johnson  
 National Secretary – Ros Speight

Derek Johnson reminded members that he would take up his post at the end of conference.

The National Secretary reminded the meeting that Derek's appointment had left the Deputy Chair post vacant.

Nominations had been requested and she was pleased to report that Karen Oliver would be taking up this post – again at the end of Conference.

She asked the meeting to express their thanks to the outgoing Chair Sue Ullman in the usual way.

### **Honorary Membership Awards**

Two proposals for Honorary Membership have been received. But the National Chair explained that we were breaking with tradition and announcing the results at the Award Ceremony.

### **Premier Sponsor**

The National Chair then awarded the Premier Sponsors with their Certificates in recognition of their help and support of the Association.

They were awarded alphabetically and received as follows:-

Apetito: Roger Hargreaves  
Britvic: Beverley McMullen  
Bullseye Distributors Ltd : Peter Prior  
E+R Moffat: Gary Allen  
Foster: Vim Hariani  
Fretwell-Downing Hospitality: Scott Brown  
Gram UK: Max Smith  
Hobart: Roger Kellow  
Sodexo: John Wright  
Williams/Falcon: Paul Bayer

### **Meeting closed**

The National Chair closed the meeting and wished all an enjoyable conference.